

## 55th ANNUAL CALL FOR DESIGN AWARD ENTRIES (page 1-3) and PROFESSIONAL AWARD NOMINATIONS (page 4-6)

2017 marks the 55th Annual Design Awards of the North Dakota Chapter of the American Institute of Architects. During the **Awards Luncheon, Wednesday, October 11, 2017**, awards will be presented for distinguished accomplishments in design and the profession of architecture. This document contains all information on the 2017 awards, including the Design Award and the Professional Award nominations. This electronic document is the only notification for entries and nominations that will be sent to members. This document will also be posted on the AIA North Dakota Website.

### DESIGN AWARD ENTRIES:

The design awards are divided into two categories

- **General Design Awards**
- **Residential Design Awards**

### Overall Eligibility and Submittal Requirements for Design Awards

#### Eligibility:

Projects must be submitted by a Member of AIA North Dakota who has been in good standing for at least 2 years prior to this year and who is also a principal of the firm entering the submission. Eligible projects will have been completed since June 1, 2014. Projects done in collaboration with non AIA North Dakota members, where the non-member is the primary designer, are not eligible. Previous winning projects are not eligible.

**Submittal Requirements for General Design and Residential Design Awards: Please read the instructions carefully as we occasionally make modifications to streamline or clarify the process.** If you chose to participate in this year's award program, further information and submissions specifications will be emailed to you.

1. Entries must consist of one building or a related group of buildings forming a single project.
2. Each submittal must be submitted to AIA North Dakota through a file sharing service of your choosing. If you do not have access to a file sharing service, please contact Stacy and request a formatted stick drive. You will need to mail two different 8 X 10 color photos (your choice) of the project. Only those entries that follow the format and meet the deadlines will be considered. Provide the following:
  - Each submittal must contain a site plan(s) and floor plan(s) as necessary to convey the design intent to the jury. Insert images within the Power Point provided to you via email.
  - Provide a minimum of 5, maximum of 8 JPG images of the building and site, to include a minimum of two exterior and two interior images. Only one image per slide view. (Exception: one slide may contain 2 images if demonstrating before and after.)
  - Insert images within the format provided. You may substitute section(s) and/or perspective(s) in lieu of additional photos. The total number of slides may not exceed 13.
  - Images may not exceed 1024 x 768-pixel resolution and 96 dots per inch.
  - Insert Descriptive Data slides as indicated in the PowerPoint located on slides #2 and #3.
  - Insert optional Narrative slide as indicated in the PowerPoint located on slide #4
  - Please delete the slide containing the instructions (slide #1) before submitting.
3. Completed Digital Photo Identification Sheets (furnished after receipt of entry fee) must also accompany each submission. Provide the information requested on the Identification Sheets, keying the numbers on the form to the numbers you assign each digital image.
4. Please submit the following information on the Project Information Sheet (this will be emailed to you as well)
  - Name of Owner
  - Name and Location of Project
  - Name and address of Lead Architect (must be the same as provided on the Entry Form)
  - Name of Consulting Engineer(s)
  - Name of Landscape Architect
  - Name of General Contractor
  - Name of Photographer

- Name as you would like it to appear on your award
5. It is essential that drawings and images are not restricted against publication in connection with the Design Awards and any publicity thereafter. It is the entrant's responsibility to make sure that all drawings and images are cleared for release by the Chapter, which will assume no responsibility for copyrights or image fees. The designated image of each entry will be for unrestricted use in AIA North Dakota website and magazine. The images' credit lines will be given when requested.
  6. Keep in mind that projects will not be judged in competition with other entries, but on the basis of the entrant's solution to the problem and its worthiness for an Award of Excellence in Architecture.
  7. **REQUIRED FOAM CORE BOARD:** While not part of the actual judging, each entry must also be represented by one 24"X30" white, **vertically oriented** foam core and descriptive information. Each board must be delivered to the AIA North Dakota convention registration desk at the Fargo Holiday Inn between 10:00am and 2:00pm on Monday, October 09, 2017. The Chapter is not responsible for delivery arrangements.

**The front of each board must include:**

- Project name and location.
- Project description. Must include one or more of the following: program statement; solution statement; square footage and total project cost.
- Architect/firm name and/or corporate logo, and owner's name and/or corporate logo.
- Credits, if desired.
- Plans, sections, exterior and interior images as necessary to adequately describe the project is at the discretion of the entrant.

**Adjudication and Awards Presentation**

1. The jury will select one Honor Award for Distinguished Accomplishment in Architecture. The jury will also designate Awards of Merit for those projects considered having a degree of excellence but not warranting the Honor Award.
2. Award winners will be notified prior to the Fall Conference with adequate time to permit winning entrants to invite facility owners and contractors to the **Awards Luncheon**. AIA North Dakota does not cover the cost of winners or their guests to attend the luncheon.
3. At the **Awards Luncheon**, two identical award certificates will be presented for each winning project (one each to the Architects and Owners) receiving the Honor Award, Awards of Merit and Juror's Choice.
4. All submittals' foam core boards will be displayed at the Expo and winning submittals' foam core boards will be displayed at the **Awards Luncheon**. Boards for winning projects become the property of AIA North Dakota and may be used for future AIA promotional exhibits. Boards for non-winners must be claimed by submitters immediately following the Expo at the conclusion of the box lunch. Any boards not removed after the Expo will be recycled.

**General Design Entries:**

This category is for any built project, *except* for single family residential projects. Exception: See Residential Design Entries immediately below.

Entry Fee:	\$ 200.00 per Project
Registration and Entry Fee Deadline:	April 4, 2017
Design Submittal Postmark Deadline:	July 12, 2017

**Residential Design Entries**

This category is for built, single-family residential projects. Separate Honor and Merit awards for residential design will be awarded only if there are 3 or more submissions representing 3 or more members/firms. If 2 or fewer entries are submitted in this category, they will be considered in the General Design category.

Entry Fee:	\$ 200.00 per Project
Registration and Entry Fee Deadline:	April 4, 2017
Design Entries Submittal Postmark Deadline:	July 12, 2017

## Entry Form for Design Awards

\_\_\_\_\_ (Initial) I agree to follow and comply with the Overall Eligibility and Submittal Requirements.

\_\_\_\_\_ (Initial) I take full responsibility for compliance with the specifications outlined on page 2 and on-time delivery of the foam core board. Each board must be delivered to the AIA North Dakota convention registration desk at the Fargo Holiday Inn between 10:00am and 2:00pm on Monday, October 09, 2017. The Chapter is not responsible for delivery arrangements.

Name and Signature of AIA North Dakota Architect Member who has been in good standing for at least 2 years prior to this year and also must be a principal in the firm responsible for this submission:

\_\_\_\_\_  
**Principal Name**

\_\_\_\_\_  
**AIA Member Number**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Email**

**Firm Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**City, State, Zip** \_\_\_\_\_

**Telephone Number** \_\_\_\_\_

I am submitting \_\_\_\_\_ entries into the Design Awards at \$200.00 per entry. **General** \_\_\_\_\_ **Residential** \_\_\_\_\_

Total amount enclosed is \$\_\_\_\_\_.

Make checks payable to "AIA North Dakota".

**1. Deadline for receipt of Entry Form and Payment: postmarked by April 4, 2017.**

- **DO NOT send any documents by any means requiring a physical address.**
- Mail Entry forms and checks to: **AIA North Dakota  
PO Box 7370  
Bismarck ND 58507-7370**

**2. Submittals must be sent by July 12, 2017 to Stacy Krumwiede [stacy@scgnd.com](mailto:stacy@scgnd.com) through a file sharing site of your choice.**

**3. Two 8x10 photographs must be sent to AIA North Dakota, PO Box 7370, Bismarck, ND 58507. Postmark by July 12th**

## PROFESSIONAL AWARD NOMINATIONS:

This call for entries is for nominations for six Professional Awards: the **Intern of the Year Award**, **Early Career Architect Award**, **Commitment to Architecture Award**, **Architect Achievement Award**, **Craftsmanship Award** and the **Test of Time Award**:

### Eligibility and Nomination Requirements for Professional Awards

Each professional award has specific qualifications for the nomination and for the nominator. Review the requirements specified for each award below. Nominations must be submitted addressing the qualifications provided for each award. Provide back-up data as requested in each award's submittal requirements.

**Submit Nominations only by email to:** Bonnie Staiger, Hon. AIA [bonnie@scgnd.com](mailto:bonnie@scgnd.com)

**Professional Award Nomination Deadline:** July 12, 2017

Winners will be notified prior to the Fall Design Conference and all winners will be acknowledged at the **Awards Luncheon, Tuesday, October 10, 2017.**

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### 2017 Intern of the Year Award Nomination

**Eligibility:** An intern who is a member in good standing as an Associate of AIA North Dakota and enrolled in the Intern Development Program (IDP). Must be a graduate--no student interns.

**Commentary:** *This award has a two-fold purpose. First, to help encourage AIA involvement/attendance in younger professionals and second, to recognize our upcoming talent in North Dakota.*

**Qualifications:** This individual, at the beginning of his/her career, has participated in AIA North Dakota events and has shown overall exceptional leadership in design, education, service to the profession.

**Commentary:** *These qualifications are fairly open-ended to allow for the unique service an individual can play in our profession. For example, an individual might have a strong involvement in community service and is a volunteer of many non-profit organizations and is an active attendee at AIA North Dakota events.*

**Submission Requirements:** To submit nomination, nominator must be an AIA North Dakota Member who has been in good standing for at least 2 years prior to this year. To be considered, the original nomination email must have 2 attachments: 1) a one page narrative (maximum) as a Microsoft Word document with 1 inch margins on all sides, written in a font no smaller than 11 pt. type and, 2) one "head and shoulders" professional photo in JPG format.

**Narrative:** Provide a brief statement why this individual deserves this award. List any professional or personal involvement with AIA North Dakota, the profession, and the community that would help in the selection process.

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### 2017 Early Career Architect Award Nomination

**Eligibility:** A licensed architect (registered in North Dakota 5 years or less as of August 1, 2017) who is a member in good standing with AIA North Dakota.

**Commentary:** *This award has a two-fold purpose. One, to help encourage AIA involvement/attendance in early career professionals and to recognize our upcoming talent in North Dakota.*

**Qualifications:** This individual, at an early stage of his/her career, has participated in AIA North Dakota events and has shown overall exceptional leadership in design, education, service to the profession.

**Commentary:** *These qualifications are fairly open-ended to allow for the unique service an individual can play in our profession. For example, an individual might have a strong involvement in community service and is a volunteer of many non-profit organizations and is an active participant at AIA North Dakota events.*

**Submission Requirements:** To submit nomination, nominator must be an AIA North Dakota Member who has been in good standing for at least 2 years prior to this year. To be considered, the original nomination email must have 2 attachments: 1) a one page narrative (maximum) as a Microsoft Word document with 1 inch margins on all sides, written in a font no smaller than 11 pt. type and, 2) one "head and shoulders" professional photo in JPG format.

**Narrative:** Please give a brief statement why you feel this individual deserves this award. List any professional or personal involvement with AIA North Dakota, the profession, and the community that would help in the selection process. Original date of North Dakota registration and the license number of the nominee must be included in the nomination.

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## 2017 Architect Outstanding Achievement Award Nomination

**Eligibility:** An architect who is an AIA North Dakota member in good standing and is/was licensed in North Dakota and practiced the majority of their career in North Dakota. (The nominee may have allowed their license to expire due to retirement or similar circumstance). Nominations of deceased architects are accepted.

**Qualifications:** This award acknowledges the achievements of the member architect as an individual and elevates before the public and the profession a model architect who has made significant career-long contributions to architecture, the Chapter, and society.

This individual has shown excellence in leading the AIA North Dakota Chapter or a related professional organization over a sustained period of time and have gained recognition for the results of their work as well as one or more of these categories:

- Produced distinguished bodies of work through design, urban design, or preservation
- Made notable contributions through their work in education, research, literature or the practice of architecture.
- Made notable contributions in public service or work in government or industry organizations
- Made notable contributions to the public good through alternative careers or volunteer work with organizations not directly connected to the built environment.

**Submission Requirements:** To submit nomination, the primary nominator must be an AIA North Dakota Member who has been in good standing for at least 2 years prior to this year but more than one additional nomination by individual members or non-members is acceptable. To be considered, the original nomination email must have 2 attachments: 1) a one page narrative (maximum) as a Microsoft Word document with 1 inch margins on all sides, written in a font no smaller than 11 pt. type and, 2) one “head and shoulders” professional photo in JPG format. If selected, the nominator agrees to provide additional JPG images and text for presentation purposes as requested by September 1.

**Narrative:** Nominee’s Name, Address & Phone Number:

**Brief Biography:** Briefly state why this individual deserves this award. List any professional, Chapter, or personal involvement with the profession and the community.

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## 2017 Commitment to Architecture Award Nomination

**Eligibility:** An individual or organization that is not an architect or a member of AIA. The individual may be an AIA allied member.

**Qualifications:** This award acknowledges the continued commitment to architectural excellence by an individual or organization not directly related to the Architectural Profession:

*Commentary: These qualifications are fairly open-ended to allow for the unique service an individual or organization can provide for our profession. For example, a city leader might have attended an urban design conference which led to community-wide changes, or a historical society has shown great strides in pursuing appropriate downtown renovation.*

**Submission Requirements:** To submit nomination, nominator must be an AIA North Dakota Member who has been in good standing for at least 2 years prior to this year. To be considered, the original nomination email must have 2 attachments: 1) a one page narrative (maximum) as a Microsoft Word document with 1 inch margins on all sides, written in a font no smaller than 11 pt. type and, 2) one “head and shoulders” professional photo in JPG format. If selected, the nominator agrees to provide additional JPG images and text for presentation purposes as requested by September 1.

**Narrative:** Provide a brief statement why this individual or organization deserves this award. List any professional or personal involvement with the profession and the community that would help in the selection process.

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## 2017 Craftsmanship Award Nomination

**Eligibility:** An individual or organization that is not an architect or a member of AIA. They may be an AIA allied member.

**Qualifications:** This award acknowledges the continued commitment to excellence in craftsmanship by an individual or organization whose work or trade contributes to the built environment:

**Submission Requirements:** To submit nomination, the primary nominator must be an AIA North Dakota Member who has been in good standing for at least 2 years prior to this year but more than one additional nomination by individual members or non-members is acceptable. To be considered, the original nomination email must include the Nominee's Name, Address & Phone Number and have 2 attachments: 1) a one page narrative (maximum) as a Microsoft Word document with 1 inch margins on all sides, written in a font no smaller than 11 pt. type and, 2) one "head and shoulders" professional photo in JPG format. If selected, the nominator agrees to provide additional JPG images and text for presentation purposes as requested by September 1.

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## 2017 Test of Time Award Nomination

**Eligibility:** The nominated project must be located in North Dakota and completed a minimum of 25 years ago. Preference will be given to buildings designed by an AIA North Dakota member. Preference will also be given to projects located in the city where the Design Conference is held.

**Qualifications:** This award acknowledges the significant contribution of timeless design to our communities and state. These qualifications are fairly open-ended to allow for the distinctive design, cultural/iconic nature or a community's reverence for a project over time.

**Submission Requirements:** An AIA North Dakota member who has been in good standing for at least 2 years prior to this year must be the primary nominator but more than one additional nomination by individual members or non-members is acceptable. To be considered, the original nomination email must include the project's name/ location and have 2 attachments: 1) a one page narrative (maximum) as a Microsoft Word document with 1 inch margins on all sides, written in a font no smaller than 11 pt. type and, 2) one photo of the project in JPG format. If selected, the nominator agrees to provide additional JPG images and text for presentation purposes as requested by September 1.

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